

# EMPLOYMENT APPLICATION



APPLICANT INFORMATION			
Last Name:	First:	M.I.:	Date:
Address:		Apartment/Unit #	
City:	State:	ZIP:	
Phone:	E-mail Address:		
Date Available:	Social Security No.	Desired Salary:	
Position Applied for:			
Are you a citizen of the United States?		If no, are you authorized to work in the U.S.?	
Have you ever worked for this company?		If so, when?	
Have you ever been convicted of a felony?		If yes, explain	

EDUCATION			
High School:		Address:	
Dates:	Did you graduate?	Degree:	
College:		Address:	
Dates:	Did you graduate?	Degree:	
Other:		Address:	
Dates:	Did you graduate?	Degree:	

REFERENCES	
<i>Please list three professional references.</i>	
Full Name:	Relationship:
Company:	Phone: (     )
Address:	
Full Name:	Relationship:
Company:	Phone: (     )
Address:	
Full Name:	Relationship:
Company:	Phone: (     )
Address:	

<b>PREVIOUS EMPLOYMENT</b>			
Company:		Phone:	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	Reason for Leaving:		
May we contact your previous supervisor for a reference?			
Company:		Phone:	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
Dates:	Reason for Leaving:		
May we contact your previous supervisor for a reference?			
Company:		Phone:	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
Dates:	Reason for Leaving:		
May we contact your previous supervisor for a reference?			

<b>MILITARY SERVICE</b>	
Branch:	Service Dates:
Rank at Discharge:	Type of Discharge:
If other than honorable, explain:	

<b>DISCLAIMER AND SIGNATURE</b>	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature:	Date:

Email is not a secure way to deliver this form. Completed Applications can be faxed to (701) 852-3295 or mailed to P.O. Box 1327, Minot, ND 58702